

# Instructions for completing the Program Application Form for the Algonquins of Ontario (AOO) Forest Resource Program

## Background

The AOO Forest Resource Program represents an account associated with the Treaty Settlements Transition Component purpose under the Forestry Futures Trust (FFT). The intent for this new FFT purpose is to use the revenue resulting from increases in forestry futures charges related to timber harvested on proposed settlement lands to be held in trust for the Indigenous communities to whom the lands would be transferred through a settlement agreement. These funds will be made available to the Indigenous communities for capacity building and economic development related to forestry.

**Note: The applicant is responsible for pre-vetting the project idea with their ANR / AOO before submitting the application to the Forestry Futures Trust.**

## Section 1: General Instructions

### Applicant Information:

- Please provide your name, and
  - If applicable also the name of your Company and address if different from yours.
- Associated AOO Community Name and Contact Person (if available /applicable):
- Check the box that identifies your Algonquin community, and

### Project Name:

- Please provide a short & concise name for your project.

### Project Description:

- Please describe what you are planning to do, and
- If applicable, please provide a description of the benefits you believe the project will bring to your community. For example - this manual thinning/tending project will provide 50 days of employment to Community members and improve the health and value of the forest on 100 ha of Settlement land.

### Project Duration:

- Please identify how long it will take to complete your project (can be up to three years), and
- Identify the approximate start and completion dates (month & year).

## Section 2: Applicant Eligibility

- Use the check boxes provided to identify the Algonquin Community of which you are a member.
- Please provide with this application any letters of support you have from the Community.
- Feel free to add additional names if this is a joint project or the project is being sponsored by an Economic Development Corporation.

## Section 3: Eligible Activities

- Please list and describe which activities will be undertaken – under the most appropriate category – Economic Development, Training, Educational (personal), and Field Work. For example, if you are requesting a bursary for financial assistance in attending a college – please identify your project under Educational (personal). Name the institution, the name of the program, a brief description of the program and provide proof of acceptance.
- If your project involves field work (inventory surveys, tree planting, use of brush saws or power saws, etc.) who will sponsor and oversee/supervise the project? Please list the name of the sponsor or agency that will oversee the work.

Examples of **eligible activities** include:

- educational opportunities or workshops for Algonquin Members to increase understanding of operational silviculture tools and practices
- application of silviculture activities (e.g., harvesting, renewal and road construction) and strategies designed to enhance stand conditions (e.g., stand improvement, tree planting) to meet specified objectives associated with sustainable forest management
- conducting complementary ecological activities to address a range of forestry values, including biological, cultural, aesthetic, recreational, social, and scientific values
- participation in specific training opportunities (e.g., tree marking and scaling certifications)
- provision of scholarships/grants to students meeting the status of an eligible applicant to obtain post-secondary education within forestry-related or resource management field of study
- purchase of small equipment to be used for forestry purposes (e.g., brush saws, chainsaws, and personal safety equipment)
- leasing of vehicle (e.g., trucks or other heavy equipment including skidders, processors, and chippers) to conduct activities related to eligible activities

Examples of ineligible activities include:

- preparation of this or any other funding applications and/or reports
- fixed capital assets or construction infrastructure (includes larger assets, such as bridges, roads, schools, hospitals and purchase of vehicles such as skidders)
- debt restructuring
- costs incurred prior to the approval of the application

#### Section 4: Geographical Project Boundaries

- Please identify the location of the project (Nation lands, Community Settlement lands, or elsewhere (college, university, training facility, etc.)).
- The location can be verified using the interactive map at <https://www.tanakiwin.com/imap.html>

#### Section 5: Project Evaluation:

- Describe the objective of the program. For example, this project will provide 50 days of employment for 5 members of our community.
- Identify the results to be achieved. (For example: Five members of our community, will be trained in using brush saws safely, the treated areas will increase the presence of red oak in the forest, which in turn will provide for deer habitat).
- Please identify how the results of the project will be confirmed or evaluated (by whom).
- If the project is forestry related, a Registered Professional Forester must confirm that the activity has been carried out as planned.

#### Milestones:

For example:

- Milestone 1: Training – 5 members from our community received First Aid, WHHIMS, Bear-wise and training in how to use brush saws safely.
- Milestone 2 – Thinning - 50 hectares thinned/tended.
- Milestone 3: - Thinning - the last 50 hectares thinned/tended.
- Milestone 4 – A Registered Professional Forester confirmed the work was completed as planned.

#### Section 6: Financial:

For example, using the Excel spread sheet provided:

- List the 4 Milestones above, identify the value/costs associated with each milestone.
- In this case the payment for Milestone 4 will be made after the Forestry Futures Committee receives a brief final project report and verification the work has been completed as planned.
- In the case of an application for a bursary – there may only 1 Milestone – being accepted into an educational program and providing proof of registration to the Forestry Futures Committee.

#### Schedule and Reporting:

- Based on the Milestones identified above provide the estimated dates (month) when the various stages of the project will be completed. Please also identify if there are any other in-kind contributions. For example, the Registered Professional Forester from the local MNRF/SFL will contribute their time to the project.

#### Contributions and Partnerships:

- Please identify any cooperative arrangements for this project. For example, a local Tourism Camp will donate the use of their facilities while the field work is being carried out.

#### Budget Tables in Excel.

- Complete an Activity Sheet for each year of the Project and if the Project is for more than one year complete an additional sheet summarizing all the years.
- The Activities Tab list all of the known activities – but you may need to add to this list
- The Invoicing & Scheduling Tab is used to identify when payments are expected.
- Note for Projects lasting more than one year, a status report on the Project needs to be sent to the Forestry Futures Committee annually ( this usually is attached to the last invoice of the year.
- A final report, with verification that the Project has been completed must be attached to the final invoice for payment.