



Algonquins of Ontario Consultation Office

2021 ALGONQUIN HARVEST MONITOR

JOB DESCRIPTION

GENERAL BACKGROUND

The Algonquins of Ontario (AOO) as represented by the Algonquin Negotiation Representatives (ANRs) require experienced, progressive, and dynamic Algonquin Harvest Monitors for monitoring and reporting of the Algonquin Harvest in WMU 51- Algonquin Park. The Algonquin Harvest Monitors are the main point of contact for Algonquin Harvesters entering or exiting WMU 51 - Algonquin Park. They collect harvest reports from harvesters and relay occurrences and related data to their respective ANR or community staff persons, as well as AOO staff.

The ability to work a flexible schedule including weekends and utilize a personal vehicle for travel is required. For example, while the duration of the 2021-2022 Harvest Season for Moose runs from October 12, 2021 – January 15, 2022, Algonquin Harvest Monitors would typically be stationed at their locations between October 9, 2021 – December 5, 2021.

DUTIES AND RESPONSIBILITIES

1. Maintain a monitoring station at designated areas and specific times as determined by your respective ANR
2. Assist with the preparation of the field monitoring equipment and ensure equipment is in good working order on a daily basis (please note that all monitoring equipment will be made available to you, your ANR or, your community staff)
3. Communicate AOO harvest season procedures, direction and related management practices within the AOO Settlement Area including WMU 51- Algonquin Park to members of the public, provincial government and Algonquin communities
4. Compile, file and maintain pre-determined harvest data
5. Record any suspected issues of non-compliance with the Algonquin Harvest Management Plan
6. Submit on a daily basis, an accurate report of all known moose and deer harvests and any related incidents to the AOO Consultation Office, or designated ANR or community staff
7. Participate in AOO Harvest Monitor Training Session on October 6, 2021 and complete mandatory and recommended trainings as required (Please note, access to a computer and internet is required)

BASIC REQUIREMENTS

- Valid Class "G" Driver's License with access to a dependable vehicle
- Ability to travel in remote locations with limited cellphone coverage in all weather conditions
- Standard First Aid with CPR/AED Level C certificate*
- Workplace Hazardous Materials Information System (WHMIS)*

ASSETS

- Ontario Hunter Education Course
- Canadian Firearms Safety Course
- Familiarity with Algonquin Provincial Park geography and road networks

TECHNICAL KNOWLEDGE AND SKILLS

- Knowledge of the AOO Unceded Settlement Area
- Knowledge of natural resource management principles, laws and regulations
- Ability to read maps
- Ability to use Global Positioning System (GPS)
- Knowledge of Wildlife Management Units (WMUs) in the AOO Unceded Settlement Area
- Knowledge of Algonquin Park landscape and road networks
- Researching, analytical, problem solving, organizational, planning and prioritizing skills
- Ability to communicate professionally through verbal and written methods with members of the public, Ontario Parks personnel including Park Wardens, Ministry of Natural Resources and Forestry personnel including Conservation Officers, and AOO community members
- Ability to maintain a high level of professionalism and confidentiality
- Interpersonal skills, ability to work in a team environment and to work independently
- Intermediate computer skills using Microsoft office programs such as Outlook, and the internet

*In the event that a candidate does not have the training, training will be provided