



Algonquins of Ontario Consultation Office Job Posting

Senior Project Development Manager

The Opportunity

The AOO are looking to fill a new and critical role Senior Project Development Manager. This position will work with the Executive Director and the respective AOO Consultation staff, to establish project plans in support of the Algonquin Negotiation Representatives (ANRs) in their ongoing efforts to rebuild and revitalize the Algonquin Nation through the negotiation towards and implementation of a modern-day Treaty, while also working to enhance the Algonquin presence across the unceded AOO Settlement Area.

Working in collaboration with the Executive Director, Principal Negotiator, Technical Advisory Group and the respective AOO Consultation staff, the Senior Project Development Manager advocates for the development of projects based on internal resources and capacity. The Senior Project Development Manager is responsible for providing leadership and oversight within the AOO to ensure the comprehensive planning, implementation, and successful delivery of AOO projects. The Senior Project Development Manager is responsible for simultaneously providing oversight on a multitude of complex and multidisciplinary projects, this includes scheduling, assessment of scope, resourcing, tracking progress, status reporting and providing support to ensure projects are aligned to the approved work plans.

About Us

The AOO are on a journey of survival, rebuilding, and self-sufficiency – a journey of reconciliation. This journey began nearly 250 years ago when the first Algonquin Petition was submitted to the Crown in 1772. Today, the AOO are comprised of the following ten Algonquin communities:

- Algonquins of Pikwakanagan First Nation
- Antoine
- Bonnechere
- Greater Golden Lake
- Kijicho Manito Madaouskarini
- Mattawa/North Bay
- Ottawa
- Shabot Obaadjiwan
- Snimikobi
- Whitney & Area

Working with the Algonquins of Ontario provide an exceptional and rewarding opportunity for any person who seeks a complex, dynamic environment while contributing towards the process of rebuilding and revitalization of the Algonquin Nation.

About You

You are a proven leader who:

- Has at least 10 years of project management experience.
- Has at least 5 years of leadership experience within an Indigenous community or experience consulting/ working with Indigenous communities on resolution, policies, projects.
- Is passionate about the survival, rebuilding, and self-sufficiency of all Algonquin communities.



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- Excels at project management with proven success in the effective implementation and management of multi-programmed projects with concise administrative and financial monitoring.
- Has experience designing and implementing best practice project management practices, processes, and tools.
- Has proven success inspiring and gaining buy-in on organizational objectives and projects.
- Has the proven ability to work effectively within a complex organization in order to balance multi-projects across diverse programs.
- Is experienced at successfully leading and managing multiple high impact organizational projects.
- Excels at leading internal teams with inclusive approaches that build trust and confidence, that motivate and inspire while promoting accountability, organizational culture, and adaptability.
- Has experience successfully managing staff including hiring, onboarding, training, coaching, constructive feedback, recognition, performance management and conflict resolution.
- Excels at building successful working relationships and networks.
- Is responsive and adaptable, thriving in a dynamic, fast-paced and changing environment.
- Is self-motivated, self-organized, and self-improving with superior work standards.
- Thrives at working both independently and within a team environment.
- Has excellent time management and organizational skills.

Additional Requirements:

- Bachelor's degree in related field or the equivalent combination of education and experience.
- Professional Project Management Designation or equivalent.
- Leadership or supervisory training is an asset.
- Advanced skills with the Microsoft Office suite.
- A valid G Class Driver's License.
- Able to lift up to 20kg (44 lbs.) and comfortable performing physical work within the field.
- Have a clear criminal record check for working with vulnerable populations.

Benefits

- **The rewards are plentiful!** Not only do you get to be part of historic and ground-breaking modern-day treaty that will leave a lasting impact with the Algonquin communities, but we also have a developed compensation range for this position (**\$78,000 - \$101,772**).
- **Be proud of where you work.** The Teachings of the Seven Grandfathers below are the guiding principles of the Algonquins of Ontario.
 - **Kwayakoziwin: Honesty:** Honesty in facing a situation is to be brave.
 - **Tabasenindizowin: Humility:** Humility is to know yourself as a sacred part of Creation.



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- **Manàdjiyàn: Respect:** To honour all Creation is to have respect.
 - **Sòngideyewin: Bravery:** Bravery is to face the foe with integrity.
 - **Nibwàkàwin: Wisdom:** To cherish knowledge is to know wisdom.
 - **Sàgihidiwin: Love:** To know Love is to know peace.
 - **Tebwewin: Truth:** Truth is to know all of these things.
- **We care about you.** Health and dental benefits, RRSPs, life and long-term disability insurances are just a few ways to show you that your well-being matters to us.
 - **We work hard but also understand the importance of balance.** We operate on a standard of thirty-five (35) hours per week, recognize thirteen (13) statutory holidays, provide three (3) weeks of vacation to start and ten (10) paid personal days each year.

Interested in Learning More...

Please visit our website, www.tanakiwin.com and current opportunities to learn more about the Algonquins of Ontario, watch the “Welcome to the Algonquins of Ontario” zoom session, and to review more information related to this position.

How to Apply

So, what do you say? Are you ready to support the Algonquin Negotiation Representatives in their efforts to rebuild and revitalize the Algonquin Nation?

Qualified candidates are invited to submit their resume and a letter of introduction by 2:00 PM on Friday July 9th, 2021 to recruitment@tanakiwin.com.

When applying please ensure to list the position(s) you are applying for in the title of the email.

Please note that the AOO have obtained the services of an external organization to support this recruitment process and no applications will be accepted by the AOO Consultation Office. Only applicants who apply to the above email address will be considered for the position.

For members of our Algonquin communities, we ask that you please identify which community you are connected to in your cover letter.

The AOO welcomes and encourages applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

We thank all candidates for their interest, however, only those selected for an interview will be contacted.