

Summer Experience Program

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First time applicants please contact your relevant Ministry contact to discuss your project before completing an application. Ministry contacts are listed on this page under Contacts.

Description

The Summer Experience Program (SEP) provides funding to eligible not-for-profit organizations, municipalities, Indigenous organizations and First Nation communities in order to create meaningful summer employment opportunities for students.

The summer employment positions must focus on activities supporting key sectors within the Ministry of Heritage, Sport, Tourism and Culture Industries and the Citizenship and Immigration Division of the Ministry of Children, Community and Social Services.

SEP employment opportunities must offer training, work experience and skills transferable to the general workforce and to future careers. The positions must focus on activities that support the key sectors of citizenship and immigration, tourism, heritage, culture, sport and recreation.

Position placements are expected to provide full time employment for a minimum of 246.5 hours or 34 days at 7.25 hours per day. Overtime on an occasional basis is allowed, but SEP funding does not cover this cost.

See the SEP Guidelines for detailed program criteria for summer employment.

Deadline

Applications must be submitted online through Transfer Payment Ontario no later than 5:00 PM Eastern Standard Time (EST) on Thursday, February 27, 2020.

Eligibility Requirements

Eligibility requirements for applicant organizations:

Eligible applicants for Summer Experience Program funding include: not-for-profit organizations, municipalities, Indigenous organizations and First Nations communities. Eligible organizations must be legally incorporated or be band councils established under the *Indian Act, Canada*.

Due to the limited number of positions, priority may be given to applicant organizations that have not previously received SEP funding.

Eligibility requirements for student applicants:

Students hired by recipient organizations must meet the eligibility criteria of the program:

- All students must be currently enrolled in a secondary, or post-secondary institution or within six months of graduation and have reached the age of 15 and not yet reached the age of 25 upon commencement of employment or up to 29 years for persons with a disability, if disabled, within the meaning of s.10 of the *Ontario Human Rights Code, R.S.O. 1990, c. H.19*, as amended from time to time.
- Students must be employed full time for a minimum employment contract length of 246.5 hours or 34 days at 7.25 hours per day.
- Proof of student enrolment must be provided to the employer.
- Students must be residents of Ontario during the period of employment.
- Students must be eligible to work in Canada and have a Social Insurance Number (SIN).

Note: The student must be living in Ontario at the time they start work. The intention of the program is to provide career related experience to eligible students that are also eligible to work in Ontario.

Program Guidelines

2020 Summer Experience Program (SEP) Guidelines

Applications must be submitted online through Transfer Payment Ontario.

- New applicants: Go to How to Apply?
- Previous Applicants: Log In

Useful Documents

Application for Direct Deposit Payments (Electronic Funds Transfer)

Contacts

Not-for-profit organizations, municipalities, Indigenous organizations and First Nation communities please contact your Regional Development Advisor.

Or contact one of the following Regional Offices:

Central Region: 1-877-395-4105

East Region: 1-800-267-9340

North Region: 1-800-465-6861

West Region: 1-800-265-2189

Provincial Organizations

Provincial organizations may direct program-related inquiries to the applicable SEP contacts listed below:

Arts Service Organizations:

Elka Weinstein, Museum & Heritage Programs Advisor
Libraries, Arts and Heritage Services Unit
Phone: 416-212-8050 Email: Elka.Weinstein@ontario.ca

Provincial Heritage Organizations:

Diana Tudoran, Programs Advisor
Culture Grants Unit
Phone: 416-314-7747 Email: Diana.Tudoran@ontario.ca

Provincial Sport and Recreation Organizations:

Faye Blackwood, Sport & Recreation Consultant
Sport and Recreation Unit
Phone: 416-314-3785 Email: Faye.Blackwood@ontario.ca

Agencies of the Ministry of Heritage, Sport, Tourism and Culture Industries, please contact Amen Hammad before submitting an application.

Amen Hammad, Consultant
Agency Relations and Accountability Office
Phone: 416-659-5932 Email: Amen.Hammad@ontario.ca

Technical Support

Please contact Transfer Payment Ontario Client Care:

- Monday – Friday 8:30 a.m. to 5:00 p.m. (EST)
- Toronto: 416-325-6691 / Toll Free: 1-855-216-3090
- TTY/Teletypewriter (for the hearing impaired): 416-325-3408 / Toll Free: 1-800-268-7095
- E-mail: TPONCC@ontario.ca

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Important Notices

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