Parks Canada - Ontario Waterways- Rideau Canal
Lock stations along the Rideau Canal, including: Ottawa, Hogs Back, Hartwells, Black Rapids, Long Island, Burritts Rapids, Nicholsons, Clowes, Merrickville, Kilmarnock, Old Slys, Edmonds, Kingston Mills, Brewers, Jones Falls, Davis, Chaffeys, Newboro, Narrows, Smiths Falls, Poonamalie, and Beveridges.

SU-01 - Lock Operating Assistants

$14.52 to $23.78 per hour (Salary to be determined at the time of the hire, is based on the current academic level of the student, and is currently under review.)

For further information on the organization, please visit Parks Canada

Waterways Employee Orientation

Closing date: 30 June 2019 - 23:59, Pacific Time

Who can apply: To be eligible, you must be:
- a full-time secondary or post-secondary student in an accredited institution;
- currently recognized as having full-time student status by the academic institution in which you are presently enrolled;
- returning to full-time studies in the next academic term;
- the minimum age to work in the province where the job exists.

All eligible students who have legal status to work in Canada. Please indicate in your application the reason for which you are entitled to work in Canada: Canadian citizenship, permanent resident status or work permit.

Apply online
Important messages

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized accommodation. All information received in relation to accommodation will be kept confidential.

Assessment accommodation

When you apply to this selection process, you are not applying for a specific job, but to an inventory for future vacancies. As positions become available, applicants who meet the qualifications may be contacted for further assessment.

From the work locations currently listed on the poster, please clearly identify in your application the work location(s) in which you are prepared to work.

Apply early. Start your job search in now. Even though our advertisement states a closing date of end of June, we pull resumes for review from mid-February through June (The best jobs go fast!).

Duties

Students will work at Rideau Canal lock stations and assist with the movement of boats; collect money for permits and lockage fees, and provide housekeeping, grounds keeping and general maintenance at the Lock Station.

Work environment

From the heart of Canada’s capital, the historic Rideau Canal waterway winds south from Ottawa through towns, farms and woodlands for 202 kilometres (126 miles) towards Kingston on Lake Ontario. Constructed after the War of 1812 on fears of an American invasion of the St. Lawrence River, it served as an alternative shipping route between Montréal and Kingston.

The working canal, with its 19th century locks and structures, links rivers and lakes with man-made channels - an ideal landscape for outdoor activities and glimpses of Old Ontario on a watery route through living history.

Positions to be filled: Number to be determined

Information you must provide
Your résumé.

A covering letter in 1,000 words (maximum)

Contact information for 2 references.

**In order to be considered, your application must clearly explain how you meet the following (essential qualifications)**

- Students who are currently enrolled in full-time studies at an accredited institution and returning to full-time studies in the next academic term.

**Degree equivalency**

- Experience in client and customer service;
- Experience in grounds-keeping, janitorial maintenance, or other labour-intensive functions, including the use of related tools and equipment;
- Cash handling experience.

**The following will be applied / assessed at a later date (essential for the job)**

Various language requirements

- English essential ; or
- Bilingual imperative - oral interaction and written

**Information on language requirements**

- Knowledge of the Parks Canada Agency and the historic canals/waterways and the services they provide to the public.
- Shares our vision;
- Makes things happen;
- Personally connects with people;
- Communicates effectively;
- Takes responsibility.

**Conditions of employment**

Reliability Status security clearance

- Willing and able to work: irregular hours, overtime, weekends and/or on statutory holidays, when required.
Other information

The Public Service of Canada is committed to building a skilled and diverse workforce that reflects the Canadians we serve. We promote employment equity and encourage you to indicate if you belong to one of the designated groups when you apply.

Information on employment equity

Parks Canada is committed to the principles of diversity and employment equity under the Employment Equity Act, and strives to ensure that our workforce reflects the diverse nature of Canadian society. We encourage women, Aboriginal peoples, persons with disabilities and members of a visible minority group to self-identify in their application.

Please submit your completed application, including all of the above-mentioned documentation. Failure to do so may result in your application being rejected.

The Parks Canada Agency is established as a separate employer in the Federal Public Service under the Financial Administration Act. Persons appointed to the Agency continue to be part of the Public Service. The Parks Canada Agency operates under its own human resources framework outside of the Public Service Employment Act and in line with values of fairness, competence and respect, and its operating principles.

In accordance with paragraph 8(2)(a) of the Privacy Act, information or material, whether provided directly by the candidate or otherwise obtained by the selection board, used during the selection process for the purpose of assessing a candidate may be used as part of the selection review and recourse processes. Such relevant information may be provided to third parties, such as other candidates or their representatives, who have a legitimate reason to be aware of that information.

Persons are entitled to participate in the appointment process in the official language of their choice.

We thank all those who apply. Only those selected for further consideration will be contacted.

Contact information

Human Resources
pc.rhcr-rchr.pc@canada.ca